



## Demo Guidelines

### Equipment Requirements:

- Air Compressor
- Balloon Sticks, Poles, Pylons, Barrels, Balloons
- Ammunition
- First Aid Kit
- Garbage bags
- Loading table and spent cartridge container
- Earplugs for spectators and participants
- Pamphlets and Promotional material
- Introduction, music
- Announcer

### Administration

- Accident Report form for Insurance Requirements
- Ensure that venue is approved by a current CCMSA certified Rangemaster prior to the commencement of any mounted shooting activity
- Obtain Board Approval
- Send Income Expense Report with Brief Followup to President
- Demo dates and location to be advertised on CCMSA website in advance and are to be approved sanctioned by insurance
- Payment for arena and demo assistants if required
- Accounting summary to be sent to CCMSA office with receipt copies
- Collect payment for demo
- Local police are notified that an approved range will be in operation
- Make sure patterns are safe for spectators
- Keep a Log Book

### Assistance

- An armourer is available for all reloads and inflating targets
- Never leave gun on table unattended
- CCMSA members with seasoned horses
- Arrange for balloon runners

### Clean Up

- Ensure all balloons and additional garbage has been removed from the arena
- Ensure all participants have cleaned up after their horse.